

## CE Pro Rate Chart For New Certificants



This table has been developed to help new certificants understand how to pro-rate the number of continuing education hours they will be required to obtain during their initial CE Cycle.

NMTCB Exam Month	CEH required in first year		Birth Month	CEH required before 1 <sup>st</sup> day of birth month
January	12		January	0
February	11		February	1
March	10		March	2
April	9	<b>PLUS</b>	April	3
May	8	<b>12</b>	May	4
June	7	<b>Continuing Education hours for first full calendar year after exam year</b>	June	5
July	6		July	6
August	5		August	7
September	4		September	8
October	3	<b>Plus →</b>	October	9
November	2		November	10
December	1		December	11

For example, if you pass the exam in June 2020, you will be required to obtain 7 continuing education hours for 2020, 12 CE hours for calendar 2021, and then one additional CE hour for each month up until the first day of your birth month.

After the first prorated CE cycle, the new certificant is required to obtain 24 hours of continuing education in future 2-year CE cycles, each beginning on the first day of the birth month and ending 24 months later on the last day of the month immediately preceding the birth month.

CE activities can be completed at any time during that particular cycle. Excess CE credits (more than the number of hours required for that current CE cycle) may not be carried over into the next CE cycle.